

Collective Voices
P.O. Box 243
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RIGHTS & RESPONSIBILITIES

Rights

- You have the right to be treated with dignity and respect, and to be free of any verbal or physical abuse.
- You have the right to have sessions conducted in a confidential setting and you will not be treated differently because of your age, race or ethnicity, religion, color, sexual orientation, marital status, arrest or conviction record, ancestry, national origin, disability, gender, sexual orientation, or physical condition.
- Your participation in services is voluntary, and you, or your parent/guardian, may choose to terminate services at any time.
- Information about you and your services must be kept confidential and cannot be released without your consent, unless the law specifically allows for it.
- You have the right to view your records and, if you believe something in your records is wrong, you have the right to challenge its accuracy.
- You have the right to file a complaint or grievance if you feel your rights have been violated.
- You have the right to refuse to answer any questions.

Responsibilities

- To provide ongoing and honest information and make a sincere effort to work on issues that my provider and I are addressing.
- To keep all appointments or attempt to contact my provider 24 hours in advance when unable to keep an appointment.
- To inform my provider of changes to my address, telephone, email.
- To be prompt in payments for sessions.
- To inform my provider as soon as possible if I believe any of my rights have been violated or if I have a concern.

For the protection and consideration of all clients, failure to comply with these responsibilities may result in terminating services. I acknowledge that I have been informed and understand my rights and responsibilities as stated above.

Client Printed Name: _____ Date: _____

Signature of Client:
