

Collective Voices
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Collective Voices' Cancellation Policy

1. Collective Voices' sessions are typically scheduled weekly or bi-weekly. Consistent attendance to your sessions greatly contributes to a successful process and outcome.
2. We ask for courtesy and mutual respect in keeping your scheduled sessions and *ask for you to cancel with your provider at least 24-hour's notice in advance (this means cancelling more than 24 hours before the time of your session) unless it is an emergency*. Collective Voices defines an emergency in this context as something that comes up that is unplanned or unforeseen.
3. After *2 sessions* that you cancel within 24 hours of your session (unless of an emergency), we will communicate with both you and your service facilitator to discuss if now is the appropriate time for you to engage in services with Collective Voices.
4. After *3 sessions* that are cancelled within 24 hours of your session (unless of an emergency), Collective Voices will terminate services and inform both you and your service facilitator.

Thank you for your cooperation!

Participant (print and sign) Date

Parent/guardian (print and sign) Date

Provider (print and sign) Date